

AGENDA
APRIL 7, 2015 - 6:00 P.M.
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
ANNUAL ORGANIZATIONAL MEETING

OPEN MEETING:

SALUTE TO THE FLAG:

ANNOUNCEMENTS:

PRESENTATIONS:

PUBLIC HEARINGS:

PUBLIC PARTICIPATION:

BOARD APPROVAL OF WARRANT:

Fiscal Year 2015/2016 General Fund bills in the amount of \$ 45,516.63

Fiscal Year 2015/2016 Sewer Fund bills in the amount of \$ 11,554.59

Fiscal Year 2014/2015 Capital Fund bills in the amount of \$ 12,300.00

Fiscal Year 2015/2016 Capital Fund bills in the amount of \$ 559.66

Fiscal Year 2015/2016 Trust Fund bills in the amount of \$ 450.00

COMMISSIONER REPORTS:

CHIEF OF POLICE REPORT:

ADMINISTRATOR'S REPORT:

NEW BUSINESS:

OLD BUSINESS:

CORRESPONDENCE:

REQUESTS:

RESOLUTIONS:

RESOLUTION 2015- 39~ APPROVAL OF THE MARCH 17, 2015 MINUTES

WHEREAS: Copies of the minutes of the March 19, 2015, meeting were sent to the Board for approval, therefore,

BE IT RESOLVED that said minutes are approved without reading, at this time.

RESOLUTION 2015- 40 ~ APPOINTMENT OF DEPUTY MAYOR

BE IT RESOLVED: That Henry Tobin is hereby appointed Deputy Mayor.

RESOLUTION 2015- 41 ~ COMMISSIONER APPOINTMENTS

BE IT RESOLVED: That the Board of Trustees hereby approves the following designations of Commissioners as appointed by the Mayor:

Commissioner of Commerce – Trustee Tobin
Commissioner of Finance – Trustee Tobin
Commissioner of Infrastructure – Trustee Tobin
Commissioner of Information Technology ~ Trustee Maline
Commissioner of Public Works and Highways – Mayor Doll
Commissioner of Parks ~ Trustee Maline
Commissioner of Docks & Waterways - Trustee Milligan
Commissioner of Personnel – Trustee Maline
Commissioner of Police – Trustee McMullen
Commissioner of Sanitation – Milligan
Commissioner of Athletic Activities ~ Trustee Maline
Commissioner of Planning and Development ~ Trustee Maline
Commissioner of Waste Water Treatment ~ Trustee McMullen

RESOLUTION 2015 – 42 ~ SEXUAL HARASSMENT COMMITTEE

BE IT RESOLVED: That the Board of Trustees hereby approves the appointment of the following individuals to the Village's Sexual Harassment Committee:

1. Mayor Doll
2. Trustee Maline

RESOLUTION 2015 – 43 ~ APPOINTMENT OF VILLAGE ATTORNEY

BE IT RESOLVED, that Stuart Besen is hereby appointed General Legal Counsel to the Village for a term to begin on March 1, 2015 and end on February 28, 2016, unless sooner terminated by written notice at the direction of the Mayor, at the monthly rate of \$6,666.70, together with reimbursement of all out of pocket expenses incurred on behalf of the Village and that Stuart Besen, is hereby designated as Village Attorney for said term. Mr. Besen is also hereby authorized to prosecute violations of the Village Code and local laws in Village Justice Court. Mr. Besen agrees that the retainer shall include all services on behalf of the Village excepting only litigated matters where the Law Offices of Stuart Besen appears as the attorney of record and for such matters he shall be compensated at a rate of one hundred fifty dollars (\$150) per hour, all pursuant to a retainer agreement to be executed by the Mayor and filed with the Village Clerk. Mr. Besen shall not be entitled to such additional hourly compensation for work performed as Assistant Village Attorney relating to court appearances in Village Justice Court, and shall be paid the flat rate of \$500 for each court appearance, with no further compensation for such court appearance and provided that only one Assistant Village Attorney may be compensated for each court appearance in Village Justice Court.

RESOLUTION 2015 - 44 ~ APPOINTMENT OF ASSISTANT VILLAGE ATTORNEY

BE IT RESOLVED: That the firm of Gathman & Bennett is hereby appointed as legal counsel to the Village for a term to begin on March 1, 2015 and end on February 28, 2016, unless sooner terminated by written notice at the direction of the Mayor, at a rate of \$833.33 per month together with the reimbursement of all out of pocket expenses incurred on behalf of the Village and that J. Edward Gathman, a partner of said firm, is hereby designated as Assistant Village Attorney. As Assistant Village Attorney, Gathman & Bennett shall act as (i) counsel to the Planning Board; and (ii) is hereby authorized to prosecute violations of the Village Code and local laws in Village Justice Court. Gathman & Bennett shall, except as otherwise set forth herein, be additionally

compensated for litigation matters or other proceedings where such firm becomes the attorney of record, and other matters, as designated by the Mayor or the Village Attorney, all at a rate of one hundred fifty dollars (\$150) per hour, pursuant to a retainer agreement to be executed by the Mayor and filed with the Village Clerk; provided however, that notwithstanding anything to the contrary contained herein, Gathman & Bennett shall not be entitled to such additional hourly compensation for work performed as Assistant Village Attorney relating to court appearances in Village Justice Court, and shall be paid the flat rate of \$500 for each court appearance, with no further compensation for such court appearance and provided that only one Assistant Village Attorney may be compensated for each court appearance in Village Justice Court.

RESOLUTION 2015 - 45~ APPOINTMENT OF VILLAGE ATTORNEY FOR THE ZONING BOARD AND BOARD OF ARCHITECTURAL AND HISTORIC REVIEW

BE IT RESOLVED, that Jonathan Heidelberger is hereby appointed Legal Counsel to the Village Zoning Board of Appeals and Board of Architectural and Historic Review for a term to begin on March 1, 2015 and end on February 28, 2016, unless sooner terminated by written notice at the direction of the Mayor, at the monthly rate of \$833.30, together with reimbursement of all out of pocket expenses incurred on behalf of the Village

RESOLUTION 2015 - 46~ APPOINTMENT OF ASSISTANT VILLAGE ATTORNEY

BE IT RESOLVED: That Joseph DeJesu, Esq. is hereby appointed as Assistant Village Attorney for a term to begin on March 1, 2015 and end on February 28, 2016, unless sooner terminated by written notice at the direction of the Mayor or Board of Trustees and is hereby authorized to prosecute violations of the Village Code and local laws in Village Justice Court. Joseph DeJesu shall be compensated for such matters as may be designated by the Mayor or the Village Attorney, all at a rate of one hundred fifty dollars (\$150) per hour, pursuant to a retainer agreement to be executed by the Mayor and filed with the Village Clerk; provided however, that notwithstanding anything to the contrary contained herein, Joseph DeJesu shall not be entitled to such additional hourly compensation for work performed as Special Assistant Village Attorney relating to court appearances in Village Justice Court, and shall be paid the flat rate of \$500 for each court appearance, with no further compensation for such court appearance and provided that only one Assistant Village Attorney may be compensated for each court appearance in Village Justice Court.

RESOLUTION 2015- 47~ APPOINTMENTS

BE IT RESOLVED: The following appointments proposed by the Mayor are hereby approved pursuant to the Village Law:

Treasurer - Len Marchese	1 year
Acting Village Justice - Ralph Crafa	1 year
Secretary to the Planning Board - Joy Nygren	1 year
Secretary to the Zoning Board - Catherine Romanczyk	1 year
Secretary to the Board of Architectural and Historic Review Catherine Romanczyk	1 year
Secretary to the Board of Fire Commissioners Janet Price	1 year
Village Assessor - Paul Wotzak	1 year
Senior Harbormaster- Anthony Graziano	1 year
Harbormaster - Nick Volpe	1 year
Harbormaster – Russell Bostock	1 year
Fire Marshall - John McKenna	1 year
Assistant Fire Marshall – Douglas Pyne	1 year
Village Historian - Steven King	1 year

RESOLUTION 2015 - 48 ~ ADDITIONAL APPOINTMENTS

BE IT RESOLVED: The following appointment proposed by the Mayor are hereby approved pursuant to the Village Law:

Board of Fire Commissioners (3 year term)

1. Phil Weber (Term to expire 2018)
2. Jim Hall (Term to expire 2018)

Planning Board (5 year term)

1. Pat DeSimone (Term to expire in 2020)

Board of Zoning Appeals (5 year term)

1. Andy Cangemi (Term to expire 2020)

BOARD OF ARCHITECTURAL AND HISTORIC REVIEW

1. Steven King (Term to expire 2018)
2. David Swift (Term to expire 2018)
3. Alternate: Richard Krulik (Term to expire 2018)

RESOLUTION 2015 - 49~ CHAIRMAN APPOINTMENTS

BE IT RESOLVED: The following appointments proposed by the Mayor are hereby approved pursuant to the Village Law

Chairman, Board of Fire Commissioners - Phillip Weber	1 year
Chairman, Planning Board - Richard Boziwick	1 year
Chairman, Board of Zoning Appeals -Andrew Cangemi	1 year
Chairman, Board of Architectural and Historic Review – Gary Blake	1 year

RESOLUTION 2015 - 50 ~ MEETINGS OF THE BOARD OF TRUSTEES

BE IT RESOLVED: That the regular meetings of the Board of Trustees will be held on the first and third Tuesday of each month at 6:00 p.m.

RESOLUTION 2015 - 51 ~ DESIGNATION OF THE OFFICIAL NEWSPAPER

BE IT RESOLVED: That pursuant to the Village Code, The Observer is hereby designated as the official newspaper of the Incorporated Village of Northport, pursuant to the terms, conditions and rates set forth.

RESOLUTION 2015 - 52 ~ DESIGNATION OF DEPOSITORIES FOR FUNDS

BE IT RESOLVED:

1. The Chase/J.P. Morgan, Citibank, First National Bank of Long Island, and Capital One, Bank of Smithtown, Flushing Bank, and MBIA - CLASS, New York State chartered banks, located and authorized to do business in Northport, New York, are hereby designated as a depositories of this Public Entity.

2 The Treasurer and Mayor of the Public Entity, or any one of them, is/are hereby authorized to open a bank account or accounts from time to time with the Chase Manhattan Bank, Citibank, First National Bank of Long Island, Capital One, Bank Of Smithtown, Flushing Bank and MBIA - CLASS and their subsidiaries and affiliates (each being hereinafter referred to as "Bank") for and in the name of the Public Entity with such title or titles as he/she or they may designate.

3. Until the further order of the Governing Board, pursuant to paragraph 11 hereof, the requirement of a maximum amount which may be kept on deposit at bank at any time is not applicable.

4. The Treasurer Len Marchese, Village Clerk Donna M. Koch, Deputy Village Clerk Catherine Romanczyk, Deputy Treasurer Laura Kaplan, Mayor George Doll Jr. and Deputy Mayor Henry Tobin, of Public Entity, signing jointly on any and all checks issued by the Village, their successors and any other person authorized by statute, regulation or court order on behalf of Public Entity("Authorized Person(s)") is/are hereby authorized to sign, by hand or by facsimile (including, but not limited to, electronically generated) signatures(s), checks, drafts, acceptances and other instruments (hereinafter collectively referred to as "Items(s)). Notwithstanding the above, any Authorized Person is authorized singly to: (1) initiate Automated Clearing House ("ACH") debits without a signature; (2) initiate payments by use of Depository Transfer Checks ("DTC") without a signature provided that the name of the Public Entity is printed on the DTC; or (3) give instructions, by means other the signing of an item, with respect to any account transaction, including, but not limited to , the payment, transfer or withdrawal by wire, computer or other electronic means (now existing or hereafter developed), of funds, credits, items or property at any time held by bank for account of the Public Entity ("Instructions").

5. The Treasurer and Mayor of the Public Entity is/are hereby authorized without further action of this Governing Board to execute Banks form entitled Appointment of Designated Person(s) to Provide Call Back Verifications and Written Confirmations in Connection with Payment Orders", thereby designating one or more individuals, whether or not such individuals be designated as "Authorized Persons", for the purpose of the verification of payment orders and issuance of written confirmations.

6. Bank is hereby authorized to honor and pay items, whether signed by hand or by facsimile (including, but not limited to electronically generated) signature(s). In the case of facsimile signatures, Bank is authorized to pay any item if the signature, resembles the specimens filed with Bank by Public Entity, regardless of how or by whom such signature was affixed and whether or not the form of signature used on such Item was actually prepared by or for the Public Entity. Bank is further authorized to honor and pay DTC's, ACH's Instructions, and other orders given singly by any Authorized Person or employee individually, without limit as to amount.

7. Bank is hereby authorized to accept for deposits, for credit, for collection, or otherwise, Items whether or not endorsed by any person or by stamp or other impression in the name of the public Entity without inquiry as to the circumstances of the endorsement or lack of endorsement of the endorsement or the disposition of the proceeds.

8. Public Entity agrees to be bound by the "Terms and Conditions for Business Accounts and Services," currently in effect and as amended hereafter, as well as any signature card, deposit ticket, checkbook, passbook, statement of account, receipt, instrument, document or other agreement, such as, but not limited to, funds transfer agreements and security procedures delivered or made available to Public Entity from bank, and by all notices posted at the office of Bank at which the account of the Public entity is maintained, or on a website that the Bank maintains or participates in, in each case with the same effect as if each and every term thereof were set forth in full herein and made part hereof.

9. The Treasurer and Mayor of the Public Entity or any one or more of them is/are hereby authorized to act for the Public Entity in all matters and transactions relating to any of its business with the Bank including, but not limited to, the execution and delivery of any agreements or contacts necessary to effect the foregoing Resolution.

10. Each of the foregoing Resolutions and the authority thereby conferred shall remain in full force and effect until written notice of revocation or modification by presentation of new resolutions and Bank Signature Card Form shall be received by Bank; provided that such notice shall not be effective with respect to any revocation or modification of said authority until Bank shall have had a reasonable opportunity to act following receipt of such notice and shall not be effective with respect to any checks or other instruments for the payment of money or the withdrawal of funds dated on or prior to the date of such notice.

11. The Village Clerk or Treasurer of the Public Entity is hereby authorized and directed to certify, under the seal of the Public Entity or not, but with like effect in the latter case, to Bank the foregoing Resolutions, the names of the officers, Authorized Personal

and other representatives of the Public Entity and any changes from time to time in the said Officers, Authorized Persons and representatives and specimens of their respective signatures. Bank may conclusively assume that the persons at any time certified to it to be officers, Authorized Persons or other representatives of the Public Entity continue as such until receipt by Bank of written notice to the contrary.

12. The authority given hereunder shall be deemed retroactive and any and all acts hereunder performed prior to the passage of these Resolutions are hereby ratified and approved.

RESOLUTION 201- 53 ~ INVESTMENT POLICY

BE IT RESOLVED: That the Board of Trustees hereby adopts the existing Incorporated Village of Northport Investment Policy for the current fiscal year.

RESOLUTION 2015- 54~ CHECK SIGNING POLICY

BE IT RESOLVED: That the Board of Trustees hereby adopts the existing Incorporated Village of Northport I Check Signing Policy for the current fiscal year.

RESOLUTION 2015- 55 ~ PURCHASING POLICY

BE IT RESOLVED: That the Board of Trustees hereby adopts the existing Incorporated Village of Northport Check Signing Policy for the current fiscal year.

RESOLUTION 2015- 56 ~ PURCHASING POLICY/CREDIT CARDS

BE IT RESOLVED: That the Board of Trustees hereby adopts the existing Purchasing Policy/Credit Cards for the current fiscal year.

RESOLUTION 2015- 57 ~ PURCHASING POLICY/TRAVEL AND CONFERENCES

BE IT RESOLVED: That the Board of Trustees hereby adopts the existing Purchasing Policy/Travel & Conferences for the current fiscal year.

RESOLUTION 2015- 58~ CELLULAR TELEPHONE POLICY

BE IT RESOLVED: That the Board of Trustees hereby adopts the existing Cellular Telephone Policy for the current fiscal year.

RESOLUTION 2015- 59 ~ FIXED ASSETS POLICY

BE IT RESOLVED: That the Board of Trustees hereby adopts the existing Fixed Asset Policy (updated 4/1/2013) for the current fiscal year.

RESOLUTION 2015- 60 ~ FUND BALANCE POLICY

BE IT RESOLVED: That the Board of Trustees hereby adopts A Fund Balance Policy (4/1/2015) for the current fiscal year.

RESOLUTION 2015- 61 ~ DESIGNATION OF ANNUAL MEETING

BE IT RESOLVED: That the Annual Meeting for the Board of Trustees of the Incorporated Village of Northport will be held April 5, 2016 in Village Hall, 224 Main Street, Northport, NY beginning at 6:00 p.m.

RESOLUTION 2015- 62 ~ NORTHPORT HISTORICAL SOCIETY

WHEREAS: the Northport Historical Society has provided invaluable services in educating the public by maintaining, displaying and collecting historical records and artifacts, and

WHEREAS: many volunteers devote their time and effort for the preservation of our historical heritage, and

WHEREAS: there are significant expenses related to providing these invaluable services, and

WHEREAS: the Historical Society depends on donations and fund raisers for their operating expenses, and

WHEREAS: the Northport Village Board of Trustee's recognizes the time and effort of the Historical Society, therefore

BE IT RESOLVED: That the Village of Northport hereby appropriates the sum of \$2,000.00 Northport Historical Society to help in its continuing services.

RESOLUTION 2015- 63~ NORTHPORT COMMUNITY BAND

WHEREAS: for over the past 56 years the Northport Community Band has performed in the Northport Village Park gazebo, and

WHEREAS: many area residents have enjoyed the wonderful music and,

WHEREAS: the Village Board of Trustees wish's to continue to support this unique waterfront activity, therefore

BE IT RESOLVED: That the Village of Northport hereby appropriates the sum of \$2,700 to the Northport Community Band to help in its continuing services.

RESOLUTION 2015- 64 ~ NORTHPORT AMERICAN LEGION POST 694

WHEREAS: the Northport American Legion Post 694 has provided invaluable services to the Village of Northport, and

WHEREAS: there are significant expenses related to providing these invaluable services, and

WHEREAS: the Northport Village Board of Trustee's recognizes the time and effort of the American Legion post 694, therefore

BE IT RESOLVED: That the Village of Northport hereby appropriates the sum of \$1000.00 to the Northport American Legion post 694 to help in its continuing services.

RESOLUTION 2015 -65 ~ NORTHPORT ARTS COALITION

WHEREAS: the Northport Arts Coalition has provided an invaluable services to the Village of Northport, and

WHEREAS: there are significant expenses related to providing these invaluable services, and

WHEREAS: the Northport Village Board of Trustee's recognizes the time and effort of the Northport Arts Coalition, therefore

BE IT RESOLVED: That the Village of Northport hereby appropriates the sum of \$1000.00 to the Northport Arts Coalition to help in its continuing services.

RESOLUTION 2015 - 66 ~ HUNTINGTON YOUTH BUREAU

WHEREAS: the Huntington Youth Bureau has provided an invaluable services to the Village of Northport, and

WHEREAS: there are significant expenses related to providing these invaluable services, and

WHEREAS: the Northport Village Board of Trustee's recognizes the time and effort of the Huntington Youth Bureau, therefore

BE IT RESOLVED: That the Village of Northport hereby appropriates the sum of \$750.00 to the Huntington Youth Bureau to help in its continuing services.

RESOLUTION 2015– 67~ PARTTIME PUBLIC SAFETY DISPATCHER:

BE IT RESOLVED: Devin Humphreys, is hereby hired to the part time position of Public Safety Dispatch at a rate of \$15.00 /hr.

RESOLUTION 2015– 68 ~ POLICE MATRON: BE IT RESOLVED: Devin Humphreys, is hereby hired to the call in position of Police Matron at a rate of \$20.00 /hr. (4 hour minimum call in)

RESOLUTION 2015–69 ~ POLICE MATRON:

BE IT RESOLVED: Linda McMullen, is hereby hired to the call in position of Police Matron at a rate of \$20.00 /hr. (4 hour minimum call in)

RESOLUTION 2015 -70~ APPOINTMENT OF ALTERNATE SCHOOL CROSSING GUARD

BE IT RESOLVED: That Linda McMullen, June Ave, Northport, N. Y. is hereby hired as an alternate "School Crossing Guard" at a salary defined in the Collective Bargaining Agreement between the Village of Northport and Local 342.

RESOLUTION 2015 -71 ~ PARKING ENFORCEMENT AGENT

BE IT RESOLVED: Donald Freed is hereby hired as a Parking Meter Enforcement Agent at an hourly rate of \$18.00 not to exceed 17 ½ a week.

RESOLUTION 2015- 72 ~ SEASONAL EMPLOYMENT

BE IT RESOLVED: Effective April 1, 2014, the following seasonal employees are hereby approved.

Senior Dockmaster:
Danielle Krupka \$12.00/hr

Dockmaster:
Liz Schinella \$11.00/hr

RESOLUTION 2015-73 ~ BUDGET TRANSFERS

BE IT RESOLVED: The Village Treasurer is hereby authorized to make the following budget transfers; see Schedule "A"

RESOLUTION: 2015 -73 ~ Authorizing the transfer of a 2003 Ford Explorer motor vehicle to the Village of Northport Police Department

WHEREAS, the County of Suffolk has agreed to transfer pursuant to its authority to transfer to the Village of Northport Police Department a motor vehicle, more particularly described as a 2003 Ford Explorer VIN # 1FMZU73K23ZB20024.

WHEREAS, the Village of Northport Police Department has determined that the transfer of said vehicle is beneficial to the Northport Village Police Department and is desirous of said transfer.

WHEREAS, the terms of the transfer having been duly reviewed by the Village Attorney, including but not limited to the Stipulation dated April 1, 2015, containing the hold harmless and Release of any claims involving said motor vehicle.

RESOLVED: The Northport Village Board hereby approves of the transfer of the

motor vehicle, more particularly described as a 2003 Ford Explorer VIN # 1FMZU73K23ZB20024, and authorizes the Chief of the Northport Village Police Department to execute the letter agreement dated April 1, 2015, and the said attached Stipulation holding the County of Suffolk harmless from any n and all claims against County of Suffolk by reason of said vehicle, and Releasing them from any and all said claims against County of Suffolk for said vehicle.

The next regular meeting of the Board of Trustees will be on April 22, 2015 at 6:00 p.m.

A RESOLUTION FOR AN EXECUTIVE SESSION: if necessary, for personnel and/or litigation matters.

Respectfully submitted,

Donna M. Koch
Village Clerk

FROM		TO	
A.1440.0111	\$7,678.73	A.1410.0400	\$1,540.49
A.1440.111	\$20,621.00	A.1420.0400.000	\$72.50
		2	
A.1640.0411	\$3,678.44	A.1620.0409	\$1,050.36
A.1640.0411.0000	\$1,165.00	A.1640.0406	\$1,500.03
1			
G.8130.0404	\$2,334.89	1640.0409	\$932.23
G.8130.0404.0001	\$335.97	1680.04	\$711.52
G.8130.042	\$639.26	5110.0401	\$1,257.39
G.8130.0423	\$32.93	5110.0406	\$70.52
		A.5110.0409	\$71.10
		A.5182.01401	\$11,147.72
		A.7180.0409	\$0.78
		A.8160.04	\$7,616.16
		G.1650.0400	\$201.18
		G.8130.0200	\$6,798.48
		G.8130.0405	\$2,880.00
		G.8130.0409	\$635.76
	\$36,486.22		\$36,486.22